



**Annual General Meeting of
the Chilterns Conservation Board**

**10.0 a.m. 19th October 2011
Naphill Village Hall
Main Road, Naphill
Near. High Wycombe HP14 4SX**

Agenda

1. Election of Chairman
2. Election of Vice Chairman
3. Declarations of Interest
4. Apologies
5. Public Question Time
6. Election of Members to Executive Committee
7. Election of Members to Planning Committee
8. Date of Next AGM

Item 1 Election Chairman

1. The Board's Establishment Order requires the Board to elect its chairman at each AGM.
2. A special responsibility allowance of £2,180 per annum is payable.

Item 2 Election of Vice Chairman

1. The Board should elect a vice chairman at the AGM.
2. A special responsibility allowance of £545.04 per annum is payable.

Item 3 Declarations of Interest

Item 4 Apologies

Item 5 Public Question Time

Item 6 Election to Executive Committee

1. The Board's standing orders require the membership of the Committee to be elected at the AGM.
2. The chairman of the Board is automatically a member of the Executive Committee. The Committee will elect the chairman at its next meeting.
3. The membership of the Committee must reflect the balance of the Board membership as appointed by local authorities, parish councils and Secretary of State.
 - 5 will be local authority appointed members
 - 2 will be parish council appointed members
 - 2 will be secretary of state appointed members
4. The Executive Committee currently meets 4 times per year. Members of the Committee will receive a special responsibility allowance of £545. The Chairman of the Committee will receive a special responsibility allowance of £816.

Item 7 Election to Planning Committee

1. The Board's standing orders require the membership of the Committee to be elected at the AGM.
2. The Committee will elect the chairman at its next meeting.
3. The membership of the Committee must reflect the balance of the Board membership as appointed by local authorities, parish councils and Secretary of State:
 - 5 will be local authority appointed members
 - 2 will be parish council appointed members
 - 2 will be Secretary of State appointed members
4. The Planning Committee currently meets 4 times per year. Members of the Committee will receive a special responsibility allowance of £545
The Chairman of the Committee will receive a special allowance of £816.