Annual General Meeting of the Chilterns Conservation Board

10.00 a.m. 23\textsuperscript{rd} June 2016
Chinnor Community Pavilion

**Agenda**

1. Apologies
2. Election of Chairman
3. Election of Vice Chairman
4. Declarations of Interest
5. Apologies
6. Minutes of Previous AGM (25.06.2015)
7. Signing of Previous AGM Minutes
8. Public Question Time
9. Election of Members to Executive Committee
10. Election of Members to Planning Committee
11. Date of Next AGM

<table>
<thead>
<tr>
<th><strong>Full Board</strong></th>
<th><strong>10:00am – 1:00pm</strong></th>
<th><strong>Venue</strong></th>
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<tr>
<td></td>
<td></td>
<td><strong>8\textsuperscript{th} February</strong></td>
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<td></td>
<td></td>
<td><strong>21\textsuperscript{st} June (+AGM)</strong></td>
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<td><strong>25\textsuperscript{th} October</strong></td>
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<td><strong>Executive Committee</strong></td>
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<td></td>
<td></td>
<td><strong>27\textsuperscript{th} April</strong></td>
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<td><strong>13\textsuperscript{th} September</strong></td>
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<td><strong>24\textsuperscript{th} January 2018</strong></td>
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COMMENCING AT 10.00 AM AND CONCLUDING AT 10.40 PM

MEMBERS PRESENT

<table>
<thead>
<tr>
<th>Member</th>
<th>Appointing Body</th>
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<tbody>
<tr>
<td>Cllr. David Collins</td>
<td>Dacorum Borough Council</td>
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<tr>
<td>Cllr. Lynn Lloyd</td>
<td>South Oxfordshire District Council</td>
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<tr>
<td>Cllr Ian Reay</td>
<td>Hertfordshire County Council</td>
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<td>Cllr Nick Rose</td>
<td>Chiltern District Council</td>
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<td>Dr Heather Barrett-Mold</td>
<td>Secretary of State</td>
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<td>Alison Doggett</td>
<td>Secretary of State</td>
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<tr>
<td>Gill Gowing</td>
<td>Secretary of State</td>
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<tr>
<td>Ray Payne</td>
<td>Secretary of State</td>
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<tr>
<td>Helen Tuffs</td>
<td>Secretary of State</td>
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<tr>
<td>Elizabeth Wilson</td>
<td>Secretary of State</td>
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<tr>
<td>Cllr Simon Deacon</td>
<td>Hertfordshire</td>
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<tr>
<td>Cllr John Griffin</td>
<td>Oxfordshire</td>
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<td>Cllr Barbara Wallis</td>
<td>Buckinghamshire</td>
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OFFICERS

<table>
<thead>
<tr>
<th>Officers</th>
<th>Role</th>
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<tbody>
<tr>
<td>Kath Daly</td>
<td>CCB Acting Chief Officer</td>
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<tr>
<td>Deirdre Hansen</td>
<td>Clerk to the Board</td>
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<tr>
<td>Lucy Murfett</td>
<td>CCB Planning Officer</td>
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<tr>
<td>Rachel Sanderson</td>
<td>CCB Common Project Officer</td>
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<tr>
<td>Chris Smith</td>
<td>CCB Finance Officer</td>
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<tr>
<td>Donna Webb</td>
<td>CCB Administration Officer</td>
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1. **Apologies for absence**
   Apologies were received from Cllr David Barnard North Herts District Council, Cllr Jackie Burnett, Mary Goldsmith, Bedfordshire Parish Councils, Sue Holden, Secretary of State, Cllr David Nimmo-Smith, Oxfordshire County Council, Tony Penn, Buckinghamshire Parish Councils, Cllr Andrew Southern, Ian Waller,
Kath Daly welcomed everyone present to the meeting.

2. Election of Chairman

The Board RESOLVED that IAN REAY be elected Chairman of the Board for the ensuing year.

IAN REAY took the CHAIR.
He thanked the members for appointing him.
Ian Reay welcomed everyone and asked the new member for Chiltern District Council, Nick Rose, to introduce himself.

3. Election of Vice-Chairman

The Board RESOLVED that Helen Tuffs be elected Vice Chairman of the Board for the ensuing year.

4. Declarations of Interest
No declarations of interest were declared.

5. Minutes of the meeting 26/06/14.
The minutes of the meeting of 26th June 2014 were signed by the Chairman as a true record.

There was no public present

7. Election of Members to the Executive Committee

The Board RESOLVED that the following members were elected to the Executive Committee:
The Acting Chief Officer explained the election process and the unusual situation at this point post the May 7th election, which currently results in a number of unfulfilled positions on the Board.

Secretary of State Representatives (3)
Heather Barrett-Mold
Ray Payne
Helen Tuffs

Local Authority Representatives (4)
Cllr David Collins
Cllr David Nimmo-Smith
Cllr Ian Reay
Cllr Alan Walters
Parish Council Representatives (2)
John Griffin
One vacancy remaining to be filled after the parish council member elections.

8. Election of members to the Planning Committee

The Board RESOLVED that the following members were elected to the Planning Committee:
Local Authority Representatives (4)
Cllr David Barnard
Cllr David Collins
Cllr Lynn Lloyd
Cllr Nick Rose

Secretary of State Representatives (3)
Gill Gowing
Helen Tuffs
Elizabeth Wilson

Parish Council Representatives (2)
Cllr Simon Deacon
Cllr Tony Penn

10. Allowances for 2015-16

The Board’s policy is to adjust members’ allowances in line with the Government grant
and then by the same cost of living adjustment offered to staff. The Board’s Defra grant
remained unchanged from 2014-15 and the staff has been offered a cost of living
increment of 0% for 2015-16, reflecting the CPI in February. On this basis the Board
Member allowances remain unchanged.

The Board AGREED to keep the members’ allowances at the same rate as 2014-15.

11. Date of next meeting.

The Board DECIDED that the date of the next Annual General meeting would be
confirmed at a later date.

The meeting closed at 10.40 am.

The Chairman……………………………………. Date……….